**The broker is leaving an agency, which is ceasing its activities,**

**to act for another agency or on his own account**

**[Date]**

**Mr. (Mrs.) [Name]**

**Mr. (Mrs.) [Name of spouse concurring in the brokerage contract, if applicable]**

Address

City (Québec)

Postal code

**Subject: Brokerage contract No. [brokerage contract number]**

Dear Client,

Please note that as of **[date], [name of agency 1]** will cease its activities and that **[name of broker]** will henceforth carry on his activities **[on behalf of (name of agency 2)** or **on his own account].**

In accordance with the section entitled: “CHANGE AFFECTING THE AGENCY OR THE BROKER BOUND BY A BROKERAGE CONTRACT” of the OACIQ brokerage contract which you signed with our agency, and if you do not notify us otherwise no later than **[same date as in first paragraph]**, the contract will continue with **[name of agency 2** or **name of broker acting on his own account]** under the same terms and conditions of the brokerage contract which currently binds us.

**[salutation]**

**[signature]**